

PARKS AND RECREATION MAINTENANCE PLAN

Security

The Mount Pleasant Police Department routine daily patrols all Mount Pleasant Parks.

The Maury County Sheriff's Department routine daily patrols Maury County Parks located within the City of Mount Pleasant.

Waste Removal

The City of Mount Pleasant Community Services Department routinely collects and removes all garbage debris from all Mount Pleasant Parks.

Signage

Signage for all Mount Pleasant Parks is inspected on a monthly basis. Repair work is the responsibility of the Mount Pleasant Community Services Department.

MONTH	TASK	RESPONSIBLE DEPARTMENT	DATE COMPLETED
JANUARY	GENERAL CLEANING OF PARK AREAS - TREE LIMBS AND UNDERBRUSH	MOUNT PLEASANT COMMUNITY SERVICE DEPARTMENT	1/23/18
	BEGIN PREPARATION FOR SPRING BALLFIELD USE	MOUNT PLEASANT PARKS AND RECREATION DIRECTOR	1/16/18
	ICE AND SNOW REMOVAL	MOUNT PLEASANT COMMUNITY SERVICE DEPARTMENT	N/A
FEBRUARY	CREATE INVENTORY OF REPAIRS NEEDED AT EACH PARK	MOUNT PLEASANT PARKS AND RECREATION DIRECTOR	2/7/18
	PURCHASE SUPPLIES NEEDED FOR REPAIRS		2/16/18 (Budgeted)
	CONTINUE PREPARATIONS FOR SPRING BALLFIELD USE		2/21/18

MARCH	INSPECT AND OPEN ALL RESTROOMS	MOUNT PLEASANT PARKS AND REC	3/9/18
	CLEAN AND REPAIR PRESS BOXES, CONCESSION STANDS, PICNIC AREAS	MOUNT PLEASANT COMMUNITY SERVICES DEPT.	3/21/18
	CHECK LIGHTING ON ALL BASEBALL FIELDS	MOUNT PLEASANT PARKS AND REC DIRECTOR	3/28/18
	PREPARE MOWING SCHEDULE ON ALL PARK AREAS	MOUNT PLEASANT COMMUNITY SERVICES DEPT.	

MONTH	TASK	RESPONSIBLE DEPARTMENT	DATE COMPLETED
APRIL	INSPECT AND REPAIR PLAYGROUND EQUIPMENT	MOUNT PLEASANT PARKS AND RECREATION DIRECTOR	4/11/2018
	INSPECT AND REPAIR BLEACHERS		4/17/18
	INSPECT AND REPAIR DUGOUTS AND FENCING		4/17/18
	OVERSEE MOWING SCHEDULE		4/6/18
	SET SCHEDULE FOR PAVILION USE		4/5/18
	MEET WITH BASEBALL TEAM MANAGERS		4/27/18

MAY	MONITOR BALLFIELD USE	MOUNT PLEASANT PARKS AND REC	5/3/18
	DAILY CLEANUP AFTER GAMES		
	WEEKLY INSPECTION OF FIELD LIGHTING	MOUNT PLEASANT COMMUNITY SERVICES DEPT.	5/3/18
	MONITOR PAVILION USE	MOUNT PLEASANT PARKS AND REC DIRECTOR	5/3/18
	MAINTAIN AND CLEAN PAVILION	MOUNT PLEASANT COMMUNITY SERVICES DEPT	5/11/18
JUNE	CONITINE TO MONITOR FIELD AND PAVILION USE	MOUNT PLEASANT PARKS AND RECREATION DIRECTOR	6/5/18
	DAILY INSPECTIONS OF PARKS		Weekly schedule Completed 6/7/18

MONTH	TASK	RESPONSIBLE DEPARTMENT	DATE COMPLETED
JULY	CONTINUE TO MONITOR FIELD AND PAVILION USE	MOUNT PLEASANT PARKS AND RECREATION DIRECTOR	Weekly Schedule Completed 7/10/18
	DAILY INSPECTIONS OF PARKS		Daily

<p>AUGUST</p>	<p>CONTINUE TO MONITOR FIELD AND PAVILION USE</p> <p>DAILY INSPECTION OF PARKS</p> <p>PREPARE LIST OF FALL PROJECTS</p>	<p>MOUNT PLEASANT PARKS AND RECREATION DIRECTOR</p>	<p>Weekly</p> <p>Daily</p> <p>6/13/18 Recreation Commission</p>
<p>SEPTEMBER</p>	<p>BEGIN FALL PROJECTS</p> <p>CONTINUE DAILY INSPECTIONS OF PARKS AND PAVILIONS</p> <p>ORDER MATERIALS NEEDED FOR WINTERIZATION OF PARK AREAS</p>	<p>MOUNT PLEASANT PARKS AND RECREATION DIRECTOR</p>	<p>9/4/18</p> <p>Daily</p>
<p>OCTOBER</p>	<p>WINTERIZE PARK PAVILIONS AND RESTROOMS</p> <p>PREPARE LIST OF INDOOR PROJECTS</p>	<p>MOUNT PLEASANT COMMUNITY SERVICE DEPARTMENT</p> <p>MOUNT PLEASANT PARKS AND RECREATION DIRECTOR</p>	
<p>NOVEMBER/DECEMBER</p>	<p>CONTINUE INDOOR PROJECTS</p> <p>MAKE PLANS FOR SPRING PROJECTS</p>	<p>MOUNT PLEASANT PARKS AND REC DIRECTOR</p>	