

MOUNT PLEASANT CITY COMMISSION

The Mount Pleasant Mayor and City Commissioners met for its regular session on Tuesday January 17, 2017 at 6:00 pm at the Mount Pleasant City Hall.

Those in attendance were: Jim Bailey, Mayor; Bill White, Vice-Mayor; Jacqueline Grandberry, Mike Davis, Delores Blankenship, Commissioners; Quinn Brandon, City Attorney; City Manager, Staff; and Public.

Mr. Bailey called the meeting to order. Brother Jack Taylor gave the invocation. Mayor Bailey led the pledge of allegiance.

Mr. Bailey asked that the record show that all the Commissioners, City Manager and City Attorney, were present at this meeting.

APPROVAL/CORRECTIONS OF MINUTES

Mr. Bailey asked if there were any corrections to the minutes for the Regular Meeting December 20, 2016.

Ms. Blankenship made a motion to accept the regular minutes as read. Mr. White seconded the motion. All were in favor. Motion Passed.

AWARDS/PRESENTATIONS/APPOINTMENTS

a) Mayor's Appointments – Mount Pleasant Planning Commission

Mayor Bailey appointed Jacqueline Grandberry to the Commission seat on the Planning Commission.

Mr. White made the motion to approve the appointment. Mr. Davis seconded the motion. All were in favor. Motion Passed.

Mayor Bailey appointed Johnny Whitt to the Planning Commission. Mr. Whitt lives on Adams Street and moved to Mount Pleasant about two years ago from Linden, where he served on their City Commission and their planning and zoning committees.

Ms. Blankenship made the motion to approve the appointment. Mr. White seconded the motion. All were in favor. Motion Passed.

b) Mayor's Appointments – Mount Pleasant Board of Zoning & Appeals

Mayor Bailey stated that there were three open seats on the Board of Zoning & Appeals. The first recommended appointment is Erik Hildner.

Ms. Blankenship made the motion to approve the appointment. Ms. Grandberry seconded the motion. All were in favor. Motion Passed.

The second recommended appointment is Lisa Cole.

Mr. White made the motion to approve the appointment. Mr. Davis seconded the motion. All were in favor. Motion Passed.

The third appointment, by law must be a member of the Planning Commission must serve on this Board, so Mayor recommended Johnny Whitt to serve.

Mr. Davis made the motion to approve the appointment. Ms. Blankenship seconded the motion. All were in favor. Motion Passed.

c) Mayor's Appointments – Mount Pleasant Parks & Recreation Board.

Mayor Bailey explained that Tony Cole had resigned from the Board and so this seat would need to be replaced. The Recreation Commission has recommended Stacy Jo Hildner to take that seat.

Mayor Bailey made the motion to approve the recommendation. Ms. Blankenship seconded the motion. All were in favor. Motion Passed.

COMPLETION/REVIEW OF UNFINISHED BUSINESS FROM PRIOR MEETING

- a) Ordinance 2016-995 – (Public Hearing/Final Reading) – An Ordinance to amend Title 8 of the Mount Pleasant Municipal Code to establish Alcoholic Beverage Regulations for on Premises Consumption.

Mayor Bailey opened the meeting for anyone to support or oppose this Ordinance.

No one came forward to express any concern or questions.

Mayor made the motion to approve Ordinance 2016-995 Final Reading. Ms. Blankenship seconded. Roll Call Vote: Grandberry – No, Davis – Yes, Mayor Bailey – Yes, Blankenship – Yes, White – Yes. Vote 4-1. Ordinance Passed.

- b) Ordinance 2016-996 – (Public Hearing/Final Reading) – An Ordinance to amend Title 8, Chapter 1 and 2 of the Mount Pleasant Municipal Code Relating to Intoxicating Liquors.

Quinn Stewart, City Attorney, stated that she had made some revisions to the very old regulations pertaining to pool tables, having to be 21 to serve on the Beer Board and basically some housekeeping.

Ms. Blankenship made the motion to approve Ordinance 2016-996 Final Reading. Mr. White seconded the motion. Roll Call Vote: Grandberry – Yes, Davis – Yes, Mayor Bailey – Yes, Blankenship – Yes, White – Yes. Vote 5-0. Ordinance Passed.

MONTHLY BUDGET/APPROVAL OF FINANCIAL REPORTS

Loretta Garner, Finance Director, presented the December 2016 financials. She stated that the report had been previously emailed to the Commissioners due to the length. With the audit being finished, she was making the changes that the auditors had found and recommended. She stated that bids were going to be taken for most of the city business such as office supplies, cleaning and uniforms, to name a few. Property taxes have continued to come in to the office and is increased over last year at this point.

Ms. Blankenship made a motion to approve the December financials as read. Mr. Davis seconded the motion. All were in favor. Motion Passed.

MONTHLY REPORT

Kate Collier stated that all the department reports are put together to create State of the City Report that was in their packets. It is also available on our website and in the lobby.

SPECIAL REPORTS FROM OTHER CITY DEPARTMENTS OR COMMITTEES - (If Applicable)

- (a) Wastewater Liaison Report

There is no report.

- (b) Mount Pleasant Gas System Report

Presentation of the Natural Gas Awareness information and Survey. This is required by law. The survey has 10 questions that the residents are asked to answer about awareness and safety. Commissioners were asked to complete the survey within a week.

Mr. White made the motion to accept the report. Ms. Grandberry seconded the motion. All were in favor. Motion passed.

NEW BUSINESS – (Comments from Citizens may be included, dependent on the issues.)

- (a) Public Hearing – Mount Pleasant’s recently completed 2014 CDBG Water Rehabilitation Project (Mt Joy area).

Kate Collier stated that this Grant is now complete and this is the closing report. Engineers from Hethcoat and Davis are here along with Lorie Fisher with South Central Tennessee Development District. Anyone who has questions or concerns can speak up.

Ricky Oakley, Hethcoat and Davis, stated that this is the closing of Phase 1 of the Water Rehabilitation Project. There have been eight (8) zone meters installed to help monitor water flow and find leaks in the system. The leak survey found over 90 leaks. The monitoring of the water flow will be valuable in finding the line breaks that may occur.

Mayor Bailey closed the public hearing.

- (b) Ordinance 2017-997 – (First Reading) – An Ordinance to adopt Electronic Citation Regulations and Fees for the City of Mount Pleasant Police Department and Municipal Court.

Chief Hay informed the commissioners that this will add money to help update equipment. Ticket writing will be electronically entered.

Ms. Grandberry made the motion to accept the first reading of Ordinance 2016-997. Ms. Blankenship seconded the motion. All were in favor. Motion Passed.

- (c) Ordinance 2017-998 – (First Reading) – An Ordinance setting Community Center Rental Fees for the City of Mount Pleasant, Tennessee.

Kate Collier stated this is a proposed new rate schedule. The community center is not recouping the cost of running the facility. This is not for making money it is just to help recoup the cost of running the facility.

Mr. White made the motion to accept the first reading of Ordinance 2016-998. Mr. Davis seconded the motion. All were in favor. Motion Passed.

- (d) Ordinance 2017-999 – (First Reading) – An Ordinance to amend Ordinance 2016-985 said ordinance appropriating the revenues and expenses of operating and maintaining the departmental functions of the City of Mount Pleasant, Tennessee for the Fiscal Year beginning July 1, 2016 and ending June 30, 2017, providing an effective date.

Kate Collier stated that this budget amendment is needed to help post grant money that we have received that we did not know we would be receiving. Our Codes department needed amendments due to cleaning up properties when owners do not comply.

Ms. Blankenship made the motion to accept the first reading of Ordinance 2016-999. Mr. Davis seconded the motion. All were in favor. Motion Passed.

- (e) Ordinance 2017-1000 – (First Reading) – An Ordinance amending Title 14 of the City of Mount Pleasant, Tennessee Municipal Code to allow the Mayor or the Mayor’s Designee to serve on the Municipal Planning Commission in the Mayor’s place.

Mayor Bailey stated that the wording needs to be changed to “may” instead of “shall” so that he can appoint someone to be a designee.

Mr. Davis made the motion to accept the first reading of Ordinance 2017-1000. Ms. Grandberry seconded the motion. All were in favor. Motion Passed.

- (f) Ordinance 2017-1001 – (First Reading) – An Ordinance allowing the Mayor to serve as an Ex-Officio Member of all City Committees and Boards.

Mayor Bailey stated that this simply allows for the Mayor to attend all Board meetings and a chance to speak but not as a voting member.

Mr. White made the motion to accept the first reading of Ordinance 2017-1001. Ms. Blankenship seconded the motion. All were in favor. Motion Passed.

- (g) Resolution 2017-1 – A Resolution for the City of Mount Pleasant to apply for funds from the State of Tennessee Community Development Block Grant Program to Rehabilitate the Existing Clarifiers at the Mount Pleasant Wastewater Treatment Plant.

Kate Collier reported that this will allow us to apply for the grant to help fund the clarifiers that need a major upgrade.

Mr. White made the motion to approve Resolution 2017-1. Ms. Blankenship seconded the motion. Roll Call Vote: Grandberry – Yes, Davis – Yes, Mayor Bailey – Yes, Blankenship – Yes, White – Yes. Vote 5-0. Motion Passed.

- (h) Resolution 2017-2 – A Resolution for Maury County, Tennessee in cooperation with the City of Mount Pleasant to submit an application to the State of Tennessee Community Development Block Grant Program for Water Line Repairs.

Kate Collier stated that this will allow Maury County to apply for the Grant with the money coming to Mount Pleasant to repair water lines. It also commits the City to a \$100,000 match.

Mr. White made the motion to approve Resolution 2017-2. Ms. Grandberry seconded the motion. Roll Call Vote: Grandberry – Yes, Davis – Yes, Mayor Bailey – Yes, Blankenship – Yes, White – Yes. Vote 5-0. Motion Passed.

CITIZENS COMMENTS

Ms. Blankenship made the motion to adjourn. Mr. White seconded. Meeting adjourned.

MAYOR

ATTEST:

RECORDER

MOUNT PLEASANT CITY COMMISSION

The Mount Pleasant Mayor and City Commissioners met for its regular session on Tuesday February 21, 2017 at 6:00 pm at the Mount Pleasant City Hall.

Those in attendance were: Jim Bailey, Mayor; Bill White, Vice-Mayor; Jacqueline Grandberry, Mike Davis, Delores Blankenship, Commissioners; Quinn Brandon, City Attorney; City Manager, Staff; and Public.

Mr. Bailey called the meeting to order. Randy Kersey gave the invocation. Mayor Bailey led the pledge of allegiance.

Mr. Bailey asked that the record show that all the Commissioners, City Manager and City Attorney, were present at this meeting.

Mr. Davis made the motion to suspend the rules and move item 5D Mayors Appointment to 10 F under New Business. Ms. Grandberry seconded the motion. All were in favor. Motion Passed.

APPROVAL/CORRECTIONS OF MINUTES

Mr. Bailey asked if there were any corrections to the minutes for the Regular Meeting January 17, 2017.

Mr. White made a motion to accept the regular minutes as read. Mr. Davis seconded the motion. All were in favor. Motion Passed.

AWARDS/PRESENTATIONS/APPOINTMENTS

a) Introduce Gunner the Drug Dog

Chief Hay introduced Gunner, the new drug dog. Gunner is very active and friendly, he is not an attack dog and is kid friendly. Jesse Owens is the K9 officer, and he takes care of Gunner.

b) Presentation by Donna Morency

Donna Morency, Director for the CDC, gave a presentation on the work plan for the fiscal year. The CDC focuses on three items, Education, Community Development and Quality of Life for livability. She explained the different programs the CDC is working on to better the City.

Mr. Davis expressed concerns about the City funding and seeking more outside funding from other industries.

Ms. Blankenship explained that a lot of industries contribute but it's the people who are volunteering. Mrs. Morency is the only person receiving a salary. The Bar-B-Que festival makes money for the City and it requires a lot of volunteers to host.

Mayor Bailey recommended that each commissioner go to Mrs. Morency individually before the new fiscal year and discuss the new budget.

c) Proclamation for Mrs. Annie L. Woodson

Mayor Bailey presented the proclamation to Mrs. Annie L. Woodson for work with her church and the showing of love and care, and her faithfulness to her family and friends.

COMPLETION/REVIEW OF UNFINISHED BUSINESS FROM PRIOR MEETING

a) Ordinance 2017-997 – (Public Hearing/Final Reading) – An Ordinance to adopt Electronic Citation Regulations and Fees for the City of Mount Pleasant Police Department and Municipal Court.

Mayor Bailey opened the public hearing for anyone to support or oppose this ordinance.

No one came forward to express any concern or questions.

Ms. Blankenship made the motion to approve Ordinance 2017-997 Final Reading. Mr. Davis seconded. All were in favor. Ordinance Passed.

- b) Ordinance 2017-998 – (Public Hearing/Final Reading) – An Ordinance setting Community Center Rental Fees for the City of Mount Pleasant, Tennessee.

Mayor Bailey opened the public hearing for anyone to support or oppose this ordinance.

No one came forward to express any concern or questions.

Mr. White made the motion to approve Ordinance 2017-998 Final Reading. Ms. Grandberry seconded. All were in favor. Ordinance Passed.

- c) Ordinance 2017-999 – (Public Hearing/Final Reading) – An Ordinance to amend Ordinance 2016-985 said ordinance appropriating the revenues and expenses of operating and maintaining the departmental functions of the City of Mount Pleasant, Tennessee for the Fiscal Year beginning July 1, 2016 and ending June 30, 2017, providing an effective date.

Mayor Bailey opened the public hearing for anyone to support or oppose this ordinance.

Kate Collier wanted to make sure the Commissioners were aware that the other \$12,500 for the CDC was in the Budget Amendment. Historically the City has donated \$25,000 and the last commission had cut it in half with the understanding that the remaining half would come before this commission to approve.

No one came forward to express any concern or questions.

Mr. White made the motion to approve Ordinance 2017-999 Final Reading. Ms. Blankenship seconded. Roll Call Vote: Grandberry – No, Davis – No, Mayor Bailey – Yes, Blankenship – Yes, White – Yes. Vote 3-2. Ordinance Passed

- d) Ordinance 2017-1000 – (Public Hearing/Final Reading) – An Ordinance amending Title 14 of the City of Mount Pleasant, Tennessee Municipal Code to allow the Mayor or the Mayor’s Designee to serve on the Municipal Planning Commission in the Mayor’s Place.

Mayor Bailey opened the public hearing for anyone to support or oppose this ordinance.

No one came forward to express any concern or questions.

Ms. Grandberry made the motion to approve Ordinance 2017-1000 Final Reading. Ms. Blankenship seconded. All were in favor. Ordinance Passed.

- e) Ordinance 2017-1001 – (Public Hearing/Final Reading) – An Ordinance allowing the Mayor to serve as an Ex-Officio Member of all City Committees and Boards.

Mayor Bailey opened the public hearing for anyone to support or oppose this ordinance.

No one came forward to express any concern or questions.

Mr. White made the motion to approve Ordinance 2017-1001 Final Reading. Ms. Grandberry seconded. All were in favor. Ordinance Passed.

MONTHLY BUDGET/APPROVAL OF FINANCIAL REPORTS

Loretta Garner, Finance Director, presented the January 2017 financials. January is when the property taxes start to come in and will continue through February. We have put out some of our services out for bid, which should be done every three years.

Mr. Davis made a motion to approve the January financials as read. Ms. Grandberry seconded the motion. All were in favor. Motion Passed.

MONTHLY REPORT

Kate Collier stated that all the department reports are put together to create State of the City Report that was in their packets. It is also available on our website and in the lobby.

SPECIAL REPORTS FROM OTHER CITY DEPARTMENTS OR COMMITTEES - (If Applicable)

(a) Wastewater Liaison Report

There is no report.

(b) Mount Pleasant Gas System Report

There is no report.

NEW BUSINESS – (Comments from Citizens may be included, dependent on the issues.)

(a) Resolution 2017-3 – Resolution authorizing the use of City Credit Cards and a lock box at a local bank.

Kate Collier stated that the report should be in your packet. Our Credit Cards had signatures of employees that are no longer here so we have changed to a local bank. We also need to get a lock box at the local bank.

Mr. Davis made the motion to accept Resolution 2017-3. Ms. Blankenship seconded the motion. All were in favor. Motion Passed.

(b) Resolution 2017-4 – A Resolution by the City of Mount Pleasant, Tennessee authorizing an Inter-Local Agreement for Automatic Response of Fire and Rescue Services with Maury County Fire & Rescue Inc.

Kate Collier stated that at the study session we had a presentation concerning this agreement. This agreement benefits both the county and the city. There will be more firefighters at a scene, making it safer.

Mr. Davis stated he had concerns about this agreement. He is concerned about our employees getting hurt at one of these scenes and being out of work. It just takes one time for someone to get hurt.

Assistant Fire Chief Philip Grooms addressed this concern. Most of the time our fire department is responding. It's just a matter of immediately going to the scene or waiting to get the call requesting they go to the scene.

Mr. White made the motion to accept Resolution 2017-4. Ms. Blankenship seconded the motion. Vote 4-1. Motion Passed.

(c) Resolution 2017-5 – A Resolution of the City of Mount Pleasant to appoint the City Attorney, Quinn Brandon Stewart, as Delinquent Tax Attorney and to set her compensation.

Quinn Stewart explained that this is a standard resolution. The city will have to file suit for the delinquent taxes in March and this resolution has to accompany the suit.

Ms. Blankenship made the motion to accept Resolution 2017-5. Mr. Davis seconded the motion. All were in favor. Motion Passed.

(d) Resolution 2017-6 – Resolution of Corporations, Partnerships & LLCs for Treasury Management Services.

Kate Collier stated that it has been brought to our attention that when we transfer money to pay bills and especially during payroll, the ACH amount needs to be increased. This will give us the ability to make changes to the ones listed on the resolution.

Ms. Blankenship made the motion to accept Resolution 2017-6. Mr. Davis seconded the motion. Mr. White abstained due to his employment with the bank. Mayor Bailey wanted everyone to know that he is an Honorary Board member of the bank. Vote 4-1 abstention. Motion Passed.

(e) Approval of Various Bids.

Loretta Garner handed out the bid tally sheets.

The first bid was for janitorial bid. We accepted one bid from Steam Masters, LLC. We received one bid late and was not sealed; therefore, we could not accept it.

Ms. Blankenship made the motion to accept the janitorial bid made by Steam Masters, LLC. Mr. Davis seconded the motion. All were in favor. Motion passed.

The second bid was for window washing. We received one bid from Doc's Window Service.

Ms. Blankenship made the motion to table the window washing bid for more information as to the cost on an as needed basis versus on a scheduled basis. Mr. White seconded the motion. All were in favor. Motion passed.

The third bid was for mowing services for the codes department that have been deemed in violation. These charges are invoiced to the owners for reimbursement. The bidder is Davis Bush Hogging and they were the only bid received.

Mr. White made the motion to accept the mowing bid. Ms. Grandberry seconded the motion. Mr. Davis wanted everyone to know that it was his nephew and he will recuse himself from voting. Vote 4-1 abstention. Motion passed.

The fourth bid was for pest control. We received two bids. The bids were close. The bidders were Pest-A-Rid and Reliable Pest Control. Pest-A-Rid has the current contract and have been very satisfactory and was the low bidder.

Ms. Blankenship made the motion to accept the pest control bid from Pest-A-Rid. Ms. Grandberry seconded the motion. All were in favor. Motion passed.

The fifth bid was for uniforms. We received one bid. The bidder was Cintas and they are our current supplier. We do have the option to accept this bid or we can explore other options, including utilizing a bidding co-op or accepting the state bid.

Mr. White made the motion to table the uniform bid to get more information on these options. Ms. Blankenship seconded the motion. All were in favor. Motion passed.

The sixth and last bid was for office supplies. We received two bids. The bidders are A-Z Office Resource located in Columbia, Tennessee and SuppliesOutlet.com headquartered in Nevada, but to be supplied out of Memphis, Tennessee. The problem with the vendor was that they wanted to use refurbished cartridges for our printers. I had requested new cartridges in our specifications. A-Z is our current supplier and they use new cartridges and we get our supplies overnight in most cases. We have received good service with them.

Mr. White made the motion to accept the office supply bid from A-Z Officer Resources. Ms. Grandberry seconded the motion. All were in favor. Motion passed.

f) Mayor's Appointments – Mount Pleasant Planning Commission
Mount Pleasant Recreation Commission

Mayor Bailey requested the appointment of Bill White to the Planning Commission for the Mayor's Designee or in the absence of the Mayor.

Mr. Davis made the motion to approve the appointment. Ms. Blankenship seconded the motion. All were in favor. Motion Passed.

Mayor Bailey received the recommendation from the Recreation Commission to appoint Bedford Smith to serve on the Recreation Commission.

Mr. Davis motion to approve the recommendation. Ms. Blankenship seconded the motion. All were in favor. Motion Passed.

CITIZENS COMMENTS

Dwight Green – 102 Gardenia – asked where the City was on the new water/sewer system. He also wanted to know the update on the Mount Joy Water project.

Mayor Bailey informed him that the answer from the State has not been received and that is the hold up.

Kate Collier stated that the Mt. Joy project is complete and there are some areas that need to be seeded with grass. All the money was used but there were some that wanted water that did not get it.

Ms. Blankenship made the motion to adjourn. Mr. White seconded. Meeting adjourned.

MAYOR

ATTEST:

RECORDER

MOUNT PLEASANT CITY COMMISSION

The Mount Pleasant Mayor and City Commissioners met for its regular session on Tuesday March 21, 2017 at 6:00 pm at the Mount Pleasant City Hall.

Those in attendance were: Jim Bailey, Mayor; Bill White, Vice-Mayor; Jacqueline Grandberry, Mike Davis, Delores Blankenship, Commissioners; Quinn Brandon, City Attorney; City Manager, Staff; and Public.

Mr. Bailey called the meeting to order. Commissioner Mike Davis gave the invocation. Mayor Bailey led the pledge of allegiance.

Mr. Bailey asked that the record show that all the Commissioners, City Manager and City Attorney, were present at this meeting.

APPROVAL/CORRECTIONS OF MINUTES

Mr. Bailey asked if there were any corrections to the minutes for the Regular Meeting February 21, 2017 and Commissioners Strategic Planning meeting March 4, 2017.

Mr. White made a motion to accept the Regular Meeting minutes and Strategic Planning meeting as read. Mr. Davis seconded the motion. All were in favor. Motion Passed.

AWARDS/PRESENTATIONS/APPOINTMENTS

- a) Proclamation for Katie Lea Boshers

Mayor Bailey presented Ms. Boshers with the Key to the City, street sign and the proclamation honoring her.

- b) Mayor's Appointments – Mount Pleasant Industrial Development Board
Mount Pleasant Power System Board

Mayor Bailey received the recommendation from the Industrial Development Board to appoint James Bates to serve on that board.

Ms. Blankenship made the motion to approve the recommendation. Mrs. Grandberry seconded the motion. All were in favor. Motion Passed.

Mayor Bailey received the recommendation from the Mount Pleasant Power System Board to reappoint Hendley Edwards to serve on the Power System Board.

Mr. White made the motion to approve the recommendation. Ms. Blankenship seconded the motion. All were in favor. Motion Passed.

COMPLETION/REVIEW OF UNFINISHED BUSINESS FROM PRIOR MEETING

There was none.

MONTHLY BUDGET/APPROVAL OF FINANCIAL REPORTS

Loretta Garner, Finance Director, presented the February 2017 financials. She informed the board that letters would be going out to the industries and commercial accounts for their tax exempt forms. If they are not exempt they are required to pay sales taxes.

Mr. Davis made a motion to approve the February financials as read. Ms. Blankenship seconded the motion. All were in favor. Motion Passed.

MONTHLY REPORT

Kate Collier stated that all the department reports are put together to create State of the City Report. It is available the first of the month on our website and in the lobby.

Mr. White requested a list of fire department personnel and their certifications and the required training for each position of the fire department.

SPECIAL REPORTS FROM OTHER CITY DEPARTMENTS OR COMMITTEES - (If Applicable)

(a) Wastewater Liaison Report

There is no report.

(b) Mount Pleasant Gas System Report

There is no report.

NEW BUSINESS – (Comments from Citizens may be included, dependent on the issues.)

(a) Ordinance 2017-1002 – An Ordinance modifying procedures for the inspection of public records for the City of Mount Pleasant, Tennessee.

Kate Collier informed that this is a requirement to update the open records request. A person's name has to be specifically noted instead of just "city recorder," or position. Also, this states that the requestor cannot take pictures of the documents with their phones or such. This will also establish the cost per sheet copied and manpower time. This has to be passed by July 1st.

Mr. White made the motion to accept Ordinance 2017-1002. Ms. Grandberry seconded the motion. All were in favor. Motion Passed.

(b) Resolution 2017-7 – A Resolution Establishing new bank accounts and declaring representatives of the City of Mount Pleasant, Tennessee to have the authority as signatories for those bank accounts.

Kate Collier stated this will establish a new bank account for the E-Citations that was passed in the February 2017 meeting.

Ms. Blankenship made the motion to accept Resolution 2017-7. Ms. Grandberry seconded the motion. All were in favor. Motion Passed.

(c) Resolution 2017-8 – A Resolution to update Internal Control Policy adopted in Resolution 2016-15.

Kate Collier stated that this will update our Internal Control Policy. This is an update due to recent events. It will change the way we handle money, including when people come to pay their fines and tickets for the Police Dept.

Ms. Blankenship made the motion to accept Resolution 2017-8. Mr. Davis seconded the motion. All were in favor. Motion Passed.

(d) Resolution 2017-9 – A Resolution by the City of Mount Pleasant, Tennessee declaring certain vehicles as surplus property and authorizing the sale of the surplus vehicles.

Kate Collier stated that this will surplus property that is not being used. This will allow us to sell them.

Mr. White made the motion to accept Resolution 2017-9. Mr. Davis seconded the motion. All were in favor. Motion Passed.

(e) Bids Follow Up – Uniforms & Windows

Loretta Garner informed the board that Cintas, which is our current vendor and a bidder, is a member of US Communities Partnership. We have to join the US Communities Partnership and will get a better price which will save about \$6,000 a year.

Ms. Blankenship made the motion to accept the uniform bid from Cintas. Mrs. Grandberry seconded the motion. All were in favor. Motion passed.

Loretta Garner stated that she had gotten back with Doc about the price per window for the Community Center. The price per window would be \$4 on the upper window, \$6 on middle, \$4 per lower, these are only when we request him to clean.

Mr. White made the motion to accept the window washing bid from Doc on an as needed basis. Mrs. Grandberry seconded the motion. All were in favor. Motion passed.

CITIZENS COMMENTS

Ms. Blankenship made the motion to adjourn. Ms. Grandberry seconded. Meeting adjourned.

MAYOR

ATTEST:

RECORDER

MOUNT PLEASANT CITY COMMISSION

The Mount Pleasant Mayor and City Commissioners met for its regular session on Tuesday April 18, 2017 at 6:00 pm at the Mount Pleasant City Hall.

Those in attendance were: Jim Bailey, Mayor; Bill White, Vice-Mayor; Jacqueline Grandberry, Mike Davis, Commissioners; Quinn Brandon, City Attorney; City Manager, Staff; and Public.

Mr. Bailey called the meeting to order. Brother Jack Taylor gave the invocation. Mayor Bailey led the pledge of allegiance.

Mr. Bailey asked that the record show that Commissioner Blankenship was absent, all other Commissioners, City Manager and City Attorney, were present at this meeting.

APPROVAL/CORRECTIONS OF MINUTES

Mr. Bailey asked if there were any corrections to the minutes for the Regular Meeting March 21, 2017.

Mr. White made a motion to accept the Regular Meeting minutes as read. Ms. Grandberry seconded the motion. All were in favor. Motion Passed.

AWARDS/PRESENTATIONS/APPOINTMENTS

- a) Proclamation for Connor Underwood.

Mayor Bailey presented Connor Underwood with the proclamation honoring him for being valedictorian of Mount Pleasant High School.

- b) Mayor's Appointments – Maury Regional Airport Board

Mayor Bailey recommended Justin Robinette to serve on that board for a five (5) year term.

Mr. White made the motion to approve the recommendation. Mr. Davis seconded the motion. All were in favor. Motion Passed.

COMPLETION/REVIEW OF UNFINISHED BUSINESS FROM PRIOR MEETING

- a) Ordinance 2017-1002 – (Public Hearing/Final Reading) – An Ordinance modifying procedures for the inspection of public records for the City of Mount Pleasant, Tennessee.

Kate Collier stated that this is public hearing for the final reading on this ordinance and has to be passed by July 1, 2017.

Mr. Davis made the motion to approve Ordinance 2017-1002 Final Reading. Mrs. Grandberry seconded. All were in favor. Ordinance Passed.

MONTHLY BUDGET/APPROVAL OF FINANCIAL REPORTS

Loretta Garner, Finance Director, presented the March 2017 financials. Responses have been coming in from the letters that were sent out to the industries and commercial accounts requesting their tax exempt forms.

Mr. Davis made a motion to approve the March financials as read. Mr. White seconded the motion. All were in favor. Motion Passed.

MONTHLY REPORT

Kate Collier stated that all the department reports are put together to create State of the City Report. It is available the first of the month on our website and in the lobby.

SPECIAL REPORTS FROM OTHER CITY DEPARTMENTS OR COMMITTEES - (If Applicable)

(a) Wastewater Liaison Report

There is no report.

(b) Mount Pleasant Gas System Report

There is no report.

NEW BUSINESS – (Comments from Citizens may be included, dependent on the issues.)

(a) Ordinance 2017-1003 – (First Reading) - An Ordinance rezoning a parcel located at Tax Map 1330, Parcel 10.00 on Southport Road from RG-1 to RG-3.

Robert Archibald stated that this change will make this particular parcel zoned for multi-family dwellings.

Bradley McNeece stated that he appreciated the consideration for this ordinance. He updated the commission that he was approved for sewer and will get site plans when he receives them for the commission to view.

Mr. White made the motion to accept the first reading of Ordinance 2017-1003. Mr. Davis seconded the motion. All were in favor. Motion Passed.

(b) Resolution 2017-10 – A Resolution by the City of Mount Pleasant, Tennessee making Garden Street One-Way.

Mayor Bailey asked if anyone was at the meeting in opposition of this resolution.

Kate Collier stated that Chief Hay and Assistant Chief Burgett had gone out on foot, up and down the street with flyers letting everyone know about the resolution.

No one came forward to express any concern or questions

Mr. Davis made the motion to accept Resolution 2017-10. Ms. Grandberry seconded the motion. All were in favor. Motion Passed.

(c) Resolution 2017-11 – A Resolution by the City of Mount Pleasant, Tennessee authorizing an agreement with the Tennessee College of Applied Technology Hohenwald to provide technical training and academic operations at Mount Pleasant Community Center.

Kate Collier stated that is necessary to get the Community Center retrofitted for the training and academic operations.

Mr. White made the motion to accept Resolution 2017-11. Mr. Davis seconded the motion. All were in favor. Motion Passed.

(d) Resolution 2017-12 – A Resolution by the City of Mount Pleasant, Tennessee declaring certain Mount Pleasant Fire Department inventory as surplus property and authorizing the sale of this surplus inventory.

Kate Collier stated that this will surplus property that is not being used. This will allow us to sell the property.

Mr. Davis made the motion to accept Resolution 2017-12. Ms. Grandberry seconded the motion. All were in favor. Motion Passed.

Mr. White wanted to thank Kate Collier and the Fire Department for getting him the requested materials about the certifications. He asked that Chief Hay supply the same thing for the police officers.

Kate Collier had the information from the Police Department and passed it out to the commissioners.

CITIZENS COMMENTS

Ross Kenney – Spoke about raising money for the Destination Imagination (DI) global finals in Knoxville, Tennessee. Three teams from Mount Pleasant schools reached finals, two in first place and one second-place competing with hundreds of thousands of others. He explained the different ways to contribute.

Mrs. Johns – asked if the commissioners had reconsidered the hiring policy about family members in the same department.

Kate Collier stated that the handbook is now at MTAS being reviewed. In the revised manual, the policy states that family members, such as spouses, cannot work in the same department.

Mayor Bailey announced that on April 29th there will be a classic car and air show at the Maury Regional Airport.

Mr. White made the motion to adjourn. Ms. Grandberry seconded. Meeting adjourned.

MAYOR

ATTEST:

RECORDER

MOUNT PLEASANT CITY COMMISSION

The Mount Pleasant Mayor and City Commissioners met for its regular session on Tuesday June 20, 2017 at 6:00 pm at the Mount Pleasant Tom Hardin Room.

Those in attendance were: Jim Bailey, Mayor; Bill White, Vice-Mayor; Jacqueline Grandberry, Delores Blankenship, Commissioners; Taylor Brandon, City Attorney Representative; City Manager, Staff; and Public.

Mr. Bailey called the meeting to order. Robert Archibald gave the invocation. Mayor Bailey led the pledge of allegiance.

Mr. Bailey asked that the record show that Commissioner Davis was absent, all other Commissioners, City Manager and City Attorney Representative, were present at this meeting.

APPROVAL/CORRECTIONS OF MINUTES

Mr. Bailey asked if there were any corrections to the minutes for the Regular Meeting May 16, 2017.

Mr. White made a motion to the minutes from May 16, 2017. Ms. Grandberry seconded the motion. All were in favor. Motion Passed.

AWARDS/PRESENTATIONS/APPOINTMENTS

a) Proclamation for Tom Hardin

Mayor Bailey read the proclamation for the Tom Hardin Room.

Mr. White made the motion to accept the proclamation as read. Mrs. Grandberry seconded the motion. All were in favor. Motion Passed.

b) Swearing in of Police Officer Shane Sullivan

Loretta Garner swore Officer Sullivan in for duty.

COMPLETION/REVIEW OF UNFINISHED BUSINESS FROM PRIOR MEETING

- a) Ordinance 2017-1004 – (Public Hearing/Final Reading) – An Ordinance to amend Ordinance 2016-985 said Ordinance appropriating the revenues and expenses of operating and maintain the departmental functions of the City of Mount Pleasant, Tennessee for the Fiscal Year beginning July 1, 2016 and ending June 30, 2017, providing an effective date.

Loretta Garner stated that this is just the year end cleanup for the budget fiscal year ending.

Mayor Bailey opened the public hearing for anyone to support or oppose this ordinance.

No one came forward to express any concern or questions.

Ms. Blankenship made the motion to approve Ordinance 2017-1004 Final Reading. Mr. White seconded. All were in favor. Ordinance Passed.

- b) Ordinance 2017-1005 – (Public Hearing/Final Reading) – An Ordinance of the City of Mount Pleasant, Tennessee adopting the Annual Budget and Tax Rate for the Fiscal Year beginning July 1, 2017 and ending June 30, 2018.

Kate Collier stated that this the new budget final reading and tax rate with no tax increase.

Mayor Bailey opened the public hearing for anyone to support or oppose this ordinance.

No one came forward to express any concern or questions.

Ms. Blankenship made the motion to approve Ordinance 2017-1005 Final Reading. Ms. Grandberry seconded. All were in favor. Ordinance Passed.

MONTHLY BUDGET/APPROVAL OF FINANCIAL REPORTS

Loretta Garner, Finance Director, presented the May 2017 financials.

Mr. White made a motion to approve the May financials as read. Ms. Blankenship seconded the motion. All were in favor. Motion Passed.

MONTHLY REPORT

Kate Collier stated that all the department reports are put together to create State of the City Report. It is available the first of the month on our website and in the lobby.

SPECIAL REPORTS FROM OTHER CITY DEPARTMENTS OR COMMITTEES - (If Applicable)

(a) Wastewater Liaison Report

There is no report.

(b) Mount Pleasant Gas System Report

There is no report.

NEW BUSINESS – (Comments from Citizens may be included, dependent on the issues.)

(a) Ordinance 2017-1006 – (First Reading) - An Ordinance by the City of Mount Pleasant, Tennessee designating the Mount Pleasant Planning Commission as a Design Review Committee.

Kate Collier stated this is a work in progress but this will start the Design Review Committee by having the first members be the Mount Pleasant Planning Commission members.

Ms. Blankenship made the motion to accept the first reading of Ordinance 2017-1006. Mrs. Grandberry seconded the motion. All were in favor. Motion Passed.

(b) Resolution 2017-18 – A Resolution of the City of Mount Pleasant, Tennessee authorizing the appropriation of municipal funds for payment of the Museum Gas Bill for FY2017-2018.

Kate Collier stated that the museum chose to not ask for more appropriations and instead have the City continue to pay the gas bill for the FY2017-2018.

Mr. White made the motion to accept Resolution 2017-18. Mrs. Grandberry seconded the motion. All were in favor. Motion Passed.

(c) Resolution 2017-19 – A Resolution by the City of Mount Pleasant, Tennessee authorizing a payment in lieu of taxes for the Mount Pleasant Gas Department for FY2016-2017.

Kate Collier stated that this resolution for the Gas Department was required for the in lieu of taxes that have been paid for the past fiscal year.

Ms. Blankenship made the motion to accept Resolution 2017-19. Mr. White seconded the motion. All were in favor. Motion Passed.

(d) Resolution 2017-20 – A Resolution by the City of Mount Pleasant, Tennessee authorizing a payment in lieu of taxes for the Mount Pleasant Power System for FY2016-2017.

Kate Collier stated that this resolution was required for the in lieu of taxes for the Power System that have been paid for the past fiscal year.

Ms. Blankenship made the motion to accept Resolution 2017-20. Mrs. Grandberry seconded the motion. All were in favor. Motion Passed.

Mayor asked for a motion to suspend the rules to add Resolution 2017-21.

Ms. Blankenship made the motion to suspend the rules. Mrs. Grandberry seconded the motion. All were in favor. Motion Passed.

(e) Resolution 2017-21 – A Resolution by the City of Mount Pleasant, Tennessee authorizing the City Manager to acquire the LPT, LLC Property.

Kate Collier stated that this resolution will allow the City to acquire the land needed for General Sessions Court Part II to be moved.

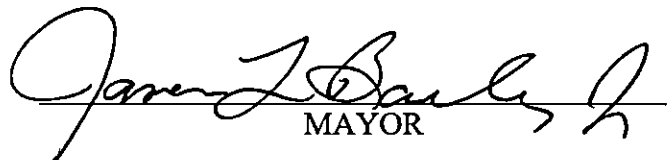
Mr. White made the motion to accept Resolution 2017-21. Ms. Blankenship seconded the motion. All were in favor. Motion Passed.

Mayor asked that the record show that Commissioner Davis has entered the room.

CITIZENS COMMENTS

Mrs. Grandberry wanted to thank everyone who came to the kick off for Gardenia Park.

Ms. Blankenship made the motion to adjourn. Mr. Davis seconded. Meeting adjourned.


MAYOR

ATTEST:


RECORDER

MOUNT PLEASANT CITY COMMISSION

The Mount Pleasant Mayor and City Commissioners met for its regular session on Tuesday July 18, 2017 at 6:00 pm at the Mount Pleasant Tom Hardin Room.

Those in attendance were: Jim Bailey, Mayor; Bill White, Vice-Mayor; Jacqueline Grandberry, Delores Blankenship, Commissioners; Quinn Brandon Stewart, City Attorney; City Manager, Staff; and Public.

Mr. Bailey called the meeting to order. Brother Jack Taylor gave the invocation. Mayor Bailey led the pledge of allegiance.

Mr. Bailey asked that the record show that all the Commissioners, City Manager and City Attorney, were present at this meeting.

APPROVAL/CORRECTIONS OF MINUTES

Mr. Bailey asked if there were any corrections to the minutes for the Regular Meeting June 20, 2017.

Mr. White made a motion to the minutes from June 20, 2017. Ms. Grandberry seconded the motion. All were in favor. Motion Passed.

AWARDS/PRESENTATIONS/APPOINTMENTS

- a) Proclamation for Luvenia Smotherman

Mayor Bailey presented and read the proclamation for Luvenia Smotherman.

- b) Mayor's Appointment – Mount Pleasant Planning Commission

Mayor Bailey appointed Erik Hildner to serve on that commission

Ms. Blankenship made the motion to accept the appointment. Mr. White seconded the motion. All were in favor. Motion Passed.

- c) Swearing in of Police Officer Buddy Odom

Mayor Bailey swore Officer Odom in for duty in the absence of the recorder due to illness in her family.

COMPLETION/REVIEW OF UNFINISHED BUSINESS FROM PRIOR MEETING

- a) Ordinance 2017-1006 – (Public Hearing/Final Reading) – An Ordinance by the City of Mount Pleasant, Tennessee designating the Mount Pleasant Planning Commission as a Design Review Committee.

Kate Collier stated this is a work in progress but this will start the Design Review Committee by having the first members be the Mount Pleasant Planning Commission members.

Mayor Bailey opened the public hearing for anyone to support or oppose this ordinance.

No one came forward to express any concern or questions.

Ms. Blankenship made the motion to approve Ordinance 2017-1006 Final Reading. Mrs. Grandberry seconded. All were in favor. Ordinance Passed.

MONTHLY BUDGET/APPROVAL OF FINANCIAL REPORTS

Kate Collier in absence of Loretta Garner, Finance Director, informed the commission that with the last month being fiscal year-end, nothing is going to be published until adjustments for the fiscal year end are made. In August, Loretta will bring before the commission both the June and July financials for approval.

Mr. White made a motion to accept the financial information. Ms. Blankenship seconded the motion. All were in favor. Motion passed.

MONTHLY REPORT

Kate Collier stated that all the department reports are put together to create State of the City Report. It is available the first of the month on our website and in the lobby.

SPECIAL REPORTS FROM OTHER CITY DEPARTMENTS OR COMMITTEES - (If Applicable)

(a) Wastewater Liaison Report

There is no report.

(b) Mount Pleasant Gas System Report

There is no report.

NEW BUSINESS – (Comments from Citizens may be included, dependent on the issues.)

(a) Resolution 2017-22 – A Resolution by the City of Mount Pleasant, Tennessee authorizing a payment in Lieu of Taxes for the Mount Pleasant Gas Department for FY2017-2018.

Kate Collier informed the commission this is for the current fiscal year we are in. We have been collecting this since Loretta has been Finance Director. A Resolution is required each fiscal year.

Mr. White made the motion to accept Resolution 2017-22. Mrs. Grandberry seconded the motion. All were in favor. Motion Passed.

(b) Resolution 2017-23 – A Resolution of the City of Mount Pleasant, Tennessee authorizing a payment in Lieu of Taxes for the Mount Pleasant Power System for FY2017-2018.

Kate Collier informed the commission this is for the current fiscal year we are in. We have been collecting this but needed the Resolution.

Ms. Blankenship made the motion to accept Resolution 2017-23. Mrs. Grandberry seconded the motion. All were in favor. Motion Passed.

(c) Resolution 2017-24 – A Resolution updating and replacing the City of Mount Pleasant, Tennessee Employee Handbook.

Kate Collier informed the commission that handbook will bring us current and update all the rules. Kate wanted to commend the committee for the hard work that went into the preparation of this handbook.

Ms. Blankenship made the motion to accept Resolution 2017-24. Mr. White seconded the motion. All were in favor. Motion Passed.

(d) Resolution 2017-25 – A Resolution establishing an Employee Compensation Plan for the City of Mount Pleasant, Tennessee.

Kate Collier informed the commission that this plan in a beginning. The City has not had a compensation plan before and this is a basic plan for a start. This will set a pay range for each job.

Ms. Blankenship requested that the compensation plan be published on our website. Mayor Bailey requested that we look into furthering this work by hiring a consultant to update it.

Mr. White made the motion to accept Resolution 2017-25. Mrs. Grandberry seconded the motion. All were in favor. Motion Passed.

(e) Approve Attorney Compensation.

Kate Collier informed the commission that the charter states that the Commission has to set the compensation for the City Attorney. She thanked Quinn Stewart for her service to the City.

Ms. Blankenship made the motion to accept the proposed Attorney Compensation. Mr. White seconded the motion. All were in favor. Motion Passed.

(f) Approve two new positions in the Police Department.

Kate Collier stated that at the study session Chief Hay made a presentation where the management side of the Police department has been downsized so that money could be diverted to more patrol positions to create two new positions.

Chief Hay explained that he proposes using the Shift Sergeants to be investigators. He stated that the City did not have enough cases to have a designated detective. By using the Shift Sergeants the City will always have an investigator on shift.

Mr. White made the motion to approve two new positions for the Police Department. Mrs. Grandberry seconded the motion. All were in favor. Motion Passed.

Mr. Davis asked for a motion to suspend the rules to appoint a member to the Board Zoning and Appeals. Mr. White seconded the motion. All were in favor. Motion Passed.

Mayor Bailey appointed Mike Pruitt to fill the vacant seat left by Erik Hildner on the BZA Board.

Ms. Blankenship made a motion to approve the appointment of Mike Pruitt. Mr. White seconded the motion. All were in favor. Motion Passed.

CITIZENS COMMENTS

Kate Collier informed the commission that there is a new requirement that each member of the commission over water utilities will be required to do at least 12 hours of training. Sonya reported that she found out that this applies to all commissioners that were elected on or before July 1, 2017 will not have to do this training.

Kate Collier informed the commission that after Chief Smith stepped down in April, the position of Fire Chief was awarded to Phillip Grooms after having a nationwide search with over 50 to 70 resumes and applications. A press release will be issued.

Phillip Grooms thanked everyone for the opportunity and look forward to moving the department forward.

Ms. Blankenship stated there is a good article by Thomas Kenney about the music on the square. It was a great event with food vendors. The Alumni Red and White game is coming up and T-Shirts will be sold. There will be an Industrial Roundtable coming up on August 16th at noon at the Mount Pleasant Grille.

Mr. White mentioned that there is a meeting Thursday night at 6:00 pm at the community center about a church locating at the corner of Gray Lane and Cross Bridges.

Ms. Blankenship made the motion to adjourn. Mr. Davis seconded. Meeting adjourned.

MAYOR

ATTEST:

RECORDER

MOUNT PLEASANT CITY COMMISSION

The Mount Pleasant Mayor and City Commissioners met for its regular session on Tuesday, August 15, 2017 at 6:00 pm at the Mount Pleasant Tom Hardin Room.

Those in attendance were: Jim Bailey, Mayor; Bill White, Vice-Mayor; Jacqueline Grandberry, Delores Blankenship, Commissioners; Kori Bledsoe Jones, City Attorney; City Manager, Staff; and Public.

Mr. Bailey called the meeting to order. Brother Jack Taylor gave the invocation. Mayor Bailey led the pledge of allegiance.

Mr. Bailey asked that the record show that all the Commissioners, City Manager and City Attorney, were present at this meeting.

APPROVAL/CORRECTIONS OF MINUTES

Mr. Bailey asked if there were any corrections to the minutes for the Regular Meeting July 18, 2017.

Mr. White made a motion to the minutes from July 18, 2017. Mr. Davis seconded the motion. All were in favor. Motion Passed.

AWARDS/PRESENTATIONS/APPOINTMENTS

- a) Mayor's Appointment – Mount Pleasant Airport Authority

Mayor Bailey appointed Justin Robinette to serve on that board for the five year term.

Mr. Davis made the motion to accept the appointment. Mr. White seconded the motion. All were in favor. Motion Passed.

COMPLETION/REVIEW OF UNFINISHED BUSINESS FROM PRIOR MEETING

No Unfinished Business

MONTHLY BUDGET/APPROVAL OF FINANCIAL REPORTS

Loretta Garner, Finance Director, informed the commission that the audit is coming soon and the books will be closed by August 31, 2017. Final numbers should be ready for the September meeting and the Auditors will present the audit at the December meeting.

Ms. Blankenship made a motion to accept the financial information. Mrs. Grandberry seconded the motion. All were in favor. Motion passed.

MONTHLY REPORT

Kate Collier stated that all the department reports are put together to create State of the City Report. It is available the first of the month on our website and in the lobby.

SPECIAL REPORTS FROM OTHER CITY DEPARTMENTS OR COMMITTEES - (If Applicable)

- (a) Wastewater Liaison Report

There is no report.

- (b) Mount Pleasant Gas System Report

There is no report.

NEW BUSINESS – (Comments from Citizens may be included, dependent on the issues.)

- (a) Ordinance 2017-1007 – (First Reading) – An Ordinance to amend Ordinance 2017-1005 said ordinance appropriating the revenues and expenses of operating and maintaining the departmental functions of the City of Mount Pleasant, Tennessee for the fiscal year beginning July 1, 2017 and ending June 30, 2018; providing an effective date.

Kate Collier stated that this change was concerning the codes and planning office to add a part time person to help with all the work that is needed to be done. This would transfer \$20,000 to the budget for that position.

Mr. Davis made the motion to accept the first reading of Ordinance 2017-1007. Mrs. Grandberry seconded the motion. All were in favor. Motion Passed.

- (b) Ordinance 2017-1008 – (First Reading) – An Ordinance amending Water and Sewer Rates for the City of Mount Pleasant, Tennessee as set forth in Schedule A, Section 18-125 of the Mount Pleasant Municipal Code.

Mr. White made the motion to defer Ordinance 2017-1008 for more study at the next study session. Mrs. Grandberry seconded the motion. All were in favor. Motion Deferred.

- (c) Ordinance 2017-1009 – (First Reading) – An Ordinance requiring all Leagues affiliated with or using Mount Pleasant Parks and Recreation Department facilities to execute a League Charter and abide by a Code of Ethics.

Kate Collier stated this will accomplish a couple of things with this ordinance. First is the background checks for the coaches and the other is a charge per participate to help maintain the fields. Coaches will also have to sign a code of ethics.

Mr. White made the motion to accept the first reading of Ordinance 2017-1009. Mr. Davis seconded the motion. All were in favor. Motion Passed.

- (d) Resolution 2017-26 – A Resolution adopting the City of Mount Pleasant Park and Recreation Strategic Plan.

Kate Collier stated that a Strategic Plan was presented by the Parks and Recreation Board at the last study session and this is a great first step in the newly created Parks and Recreation Department.

Ms. Blankenship made the motion to accept Resolution 2017-26. Mr. Davis seconded the motion. All were in favor. Motion Passed.

- (e) Approval – Authorizing the Execution of a Lease/Purchase Agreement and Delivery of Police Equipment.

Kate Collier informed the commission they needed to approve the quoted terms of the Agreement (attached). Then next month it will come back to the commission after the Agreement is approved.

Ms. Blankenship made the motion to approve Lease/Purchase Agreement. Mr. White seconded the motion. All were in favor. Motion Passed.

- (f) Approval – Write-off Utility Bills List.

Kate Collier informed the commission that the list provided to them included many years of debt that cannot be sent to collections. We can collect up to six years and these are older than that or some may be where there was a leak that didn't get adjusted off. The plan is to do these quarterly from now on.

Loretta Garner stated that the last page of the list is the ones that was sent to another collection agency that went out of business.

Mr. White made the motion to approve the Write Off Utility Bills List. Mr. Davis seconded the motion. All were in favor. Motion Passed.

(g) Authorize the Mount Pleasant Civitan Club to build a shelter in Arrow Mines Park.

Kate Collier informed the commission that there is an organization that has taken an interest in Arrow Mines Park. They have set up new grills, picnic tables and basketball goals at no cost to the city. There is a letter in the commissioner's packet about the shelter with the dimensions and that it would be built by donations.

Mr. Brooks from the Civitan Club spoke to the commissioner's about the shelter in honor of Willie Baker. He was pleased to see people using the items and learning how thankful they are for the additions. The shelter will cost approximately \$20,000 but will be built with donations. He stated there will be a lot more things done at the park.

Ms. Blankenship made the motion to approve building a shelter. Mr. White seconded the motion. All were in favor. Motion Passed.

CITIZENS COMMENTS

Ms. Marcia Armstrong – commented about a tree on their property on Redwood. The ownership has been disputed over the years but the city states it is ours. It was in need of cutting, and Commissioner Grandberry helped get it done. She wanted to thank Ms. Grandberry and the commission for the help with the cutting. Another comment was about her church, Saint Ruth's PB Church in Sandy Hook, on the 100th birthday of the church. She wanted to thank Commissioner Davis for attending the celebration. She gave each commissioner a keepsake from that celebration.

Mr. White made the motion to adjourn. Ms. Blankenship seconded. Meeting adjourned.

MAYOR

ATTEST:

RECORDER